

**SUMMER VILLAGE OF SUNSET BEACH
REGULAR COUNCIL MEETING
MINUTES
December 1, 2025**

The regular meeting of the council of the Summer Village of Sunset Beach was held via Zoom Videoconferencing, Monday, December 1, 2025 at 10:00 am.

IN ATTENDANCE

Mayor	Tim Evans
Deputy Mayor	Fred Black
Council Member	Dan Struski
Administrator	Kim Bancroft

Members of Public 1

ABSENT

n/a

CALL TO ORDER

Mayor Evans called the meeting to order at 10:00 am.

ADOPTION OF AGENDA

Res. 001-12-01-25

MOVED by Deputy Mayor Black that the agenda be adopted as presented.

CARRIED

APPROVAL OF MINUTES

Res. 002-12-01-25

MOVED by Council Member Struski that the Minutes of the October 20, 2025 Regular Meeting be adopted as presented.

CARRIED

DELEGATIONS

No delegations were present at this meeting.

FINANCIAL REPORTS

Res. 003-12-01-25

MOVED by Mayor Evans that the financial statements and cheque logs dated November 25, 2025 be accepted as information.

CARRIED

Res. 004-12-01-25

MOVED by Deputy Mayor Black that the 2025 Capital and Operating Budgets be passed as the interim Capital and Operating Budgets for 2026.

CARRIED

BYLAWS

BUSINESS

CLOSED MEETING

Res. 005-12-01-25

MOVED by Mayor Evans that council and administration enter into Closed Session at 10:05 am (POPA/POGA Sections 23 and 28).

CARRIED

Res. 006-12-01-25	<p>MOVED by Mayor Evans that council and administration come out of Closed Session at 10:23 am.</p> <p style="text-align: right;">CARRIED</p>
Res. 007-12-01-25	<p>MOVED by Deputy Mayor Black that Bylaw 152-25, being a Bylaw for the Summer Village of Sunset Beach, in the Province of Alberta, Respecting Emergency Management, receive first reading at this time.</p> <p style="text-align: right;">CARRIED</p>
Res. 008-12-01-25	<p>MOVED by Council Member Struski that Bylaw 152-25, receive second reading at this time.</p> <p style="text-align: right;">CARRIED</p>
Res. 009-12-01-25	<p>MOVED by Mayor Evans that Bylaw 152-25 be given consent to proceed to third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Res. 010-12-01-25	<p>MOVED by Deputy Mayor Black that Bylaw 152-25 be given third reading and finally be passed at this time.</p> <p style="text-align: right;">CARRIED</p>
Res. 011-12-01-25	<p>MOVED by Mayor Evans that Phyllis Forsyth be named as the Director of Emergency Management and Les Forsyth be named as Deputy Director for the Summer Village of Sunset Beach.</p> <p style="text-align: right;">CARRIED</p>
Res. 012-12-01-25	<p>MOVED by Council Member Struski that administration prepares draft bylaws as discussed and bring a few forward at each council meeting.</p> <p style="text-align: right;">CARRIED</p>

COUNCIL REPORTS

CORRESPONDANCE

NEXT MEETING

January 12, 2025 at 10:00 am via Zoom.

ADJOURNMENT

Mayor Evans adjourned the meeting at 10:26 am.

Mayor

CAO