

**SUMMER VILLAGE OF SUNSET BEACH
REGULAR COUNCIL MEETING
MINUTES
May 26, 2025**

The regular meeting of the council of the Summer Village of Sunset Beach was held via Zoom Videoconferencing, Monday, May 26, 2025 at 10:00 am.

IN ATTENDANCE

Mayor	Tim Evans
Deputy Mayor	Fred Black
Administrator	Kim Bancroft

Members of Public 1

ABSENT

n/a

CALL TO ORDER

Mayor Evans called the meeting to order at 10:00 am.

ADOPTION OF AGENDA

Res. 001-05-26-25

MOVED by Deputy Mayor Black that the agenda be adopted with the following additions;

- Fortis Tree Grant
- Closed Session – Fire Agreement FOIP Section 21, intergovernmental relations

CARRIED

APPROVAL OF MINUTES

Res. 002-05-26-25

MOVED by Deputy Mayor Black that the minutes of the April 8, 2025 Regular Meeting be adopted as presented.

CARRIED

Res. 003-05-26-25

MOVED by Mayor Evans that the minutes of the May 9, 2025 Special Meeting be adopted as presented.

CARRIED

Res. 004-05-26-25

MOVED by Deputy Mayor Black that the minutes of the May 13, 2025 Special Meeting be adopted as presented.

CARRIED

DELEGATIONS

No delegations were present at this meeting.

FINANCIAL REPORTS

Res. 005-05-26-25

MOVED by Mayor Evans that the financial statements and cheque logs dated May 23, 2025 be accepted as information.

CARRIED

BYLAWS

The following amendments are to be made to Land Use Bylaw 147-25 prior to final reading;

1. Add a statement to Section 3.9.11 that states that the maximum number of occupants extends to any tents or Recreational Vehicles brought in by the guests.
2. Change Section 4.7.2 to say “No manufactured home older than 10 years old will be granted a development permit.
3. Change the Definition of a Recreational Vehicle to – “means a portable structure designed and intended to be used for recreational or travel accommodation and includes but is not limited to motorhomes, travel trailers, fifth-wheel trailers, truck campers, tent trailers and similar vehicles whether self-propelled or towed which can be used as a temporary dwelling and is capable of being moved on a short term basis”.
4. Add a definition for the word referral to read “The process by which a proposed development application, amendment, or related matter is sent to internal departments, external agencies, adjacent landowner, or other stakeholders for review and comment prior to a decision being made”.

Res. 006-05-26-25 MOVED by Deputy Mayor Black that Bylaw 147-25, being a Bylaw to Adopt a Land Use Bylaw, be given third reading and finally be passed, as amended, at this time.

CARRIED

Res. 007-05-26-25 MOVED by Mayor Evans that Bylaw 149-25, being a Bylaw to amend Procedural Bylaw 141-24, receive first reading at this time.

CARRIED

Res. 008-05-26-25 MOVED by Deputy Mayor Black that Bylaw 149-25 receive second reading at this time.

CARRIED

Res. 009-05-26-25 MOVED by Mayor Evans that Bylaw 149-25 be given consent to proceed to third reading at this time.

CARRIED UNANIMOUSLY

Res. 010-05-26-25 MOVED by Deputy Mayor Black that Bylaw 149-25 be given third reading and finally be passed at this time.

CARRIED

Res. 011-05-26-25 MOVED by Mayor Evans that Bylaw 150-25, being a Bylaw for the Summer Village of Sunset Beach, in the Province of Alberta to Establish a Subdivision and Development Appeal Board, receive first reading at this time.

CARRIED

- Res. 012-05-26-25 MOVED by Deputy Mayor Black that Bylaw 150-25 receive second reading at this time.
CARRIED
- Res. 013-05-26-25 MOVED by Mayor Evans that Bylaw 150-25 be given consent to proceed to third reading at this time.
CARRIED UNANIMOUSLY
- Res. 014-05-26-25 MOVED by Deputy Mayor Black that Bylaw 150-25 be given third reading and finally be passed at this time.
CARRIED
- Res. 015-05-26-25 MOVED by Mayor Evans that Bylaw 151-25, being a Bylaw for the Summer Village of Sunset Beach, in the Province of Alberta to Establish the Position of SDAB Clerk as a Designated Officer, receive first reading at this time.
CARRIED
- Res. 016-05-26-25 MOVED by Deputy Mayor Black that Bylaw 151-25 receive second reading at this time.
CARRIED
- Res. 017-05-26-25 MOVED by Mayor Evans that Bylaw 151-25 be given consent to proceed to third reading at this time.
CARRIED UNANIMOUSLY
- Res. 018-05-26-25 MOVED by Deputy Mayor Black that Bylaw 151-25 be given third reading and finally be passed at this time.
CARRIED

BUSINESS

- Res. 019-05-26-25 MOVED by Mayor Evans that Council approve the registration of the incoming Council, following the 2025 municipal election, for the Munis 101 – Summer Villages Training session scheduled for September 13, 2025, at a cost of \$295 per person plus GST, and authorize the CAO to proceed with the necessary bookings.
CARRIED
- Res. 020-05-26-25 MOVED by Deputy Mayor Black that Council approve the contract with Municipal Assessment Services Group Inc. for the provision of property assessment services for the period of April 1, 2025 to March 31, 2030, at the rates outlined in the agreement, and authorize the CAO to execute the agreement on behalf of the Summer Village of Sunset Beach.
CARRIED
- Res. 021-05-26-25 MOVED by Mayor Evans that the CAO Report that states that the Summer Village of Sunset Beach has received a \$1,000 grant from Fortis to add trees to the Summer Village, be accepted as information.
CARRIED

CLOSED MEETING

Res. 022-05-26-25

MOVED by Mayor Evans that Council move into a closed session at 10:20 am, in accordance with Section 197 (2) of the Municipal Government Act and Section 21 of the Freedom of Information and Protection of Privacy Act, to discuss matters related to intergovernmental relations.

CARRIED

Res. 023-05-26-25

MOVED by Mayor Evans that Council return to the regular meeting at 10:32 am.

CARRIED

COUNCIL REPORTS

CORRESPONDANCE

NEXT MEETING

Monday, July 28, 2025 at 10am via Zoom.

ADJOURNMENT

Mayor Evans adjourned the meeting at 10:36 am.

Mayor

Recording Secretary