

SUMMER VILLAGE OF SUNSET BEACH
ORGANIZATIONAL MEETING MINUTES
FRIDAY, AUGUST 13, 2021
945 BAPTISTE DRIVE, WEST BAPTISTE

PRESENT: Council: Councillor Mark Lindskoog
 Councillor Tim Evans
 Councillor Fred Black

Attendance: No Members of the public

Administration: Kim Bancroft, Chief Administrative Officer

	MOTION #	
1.	CALL TO ORDER	Kim Bancroft called the meeting to order at 10:08 am.
2.	AGENDA 001-08-13-2021	MOVED by Tim Evans that the agenda be approved as presented. CARRIED
3.	NOMINATIONS Mayor 002-08-13-2021 Deputy Mayor 003-08-13-2021 Councillor	Kim Bancroft called for nominations for Mayor. Tim Evans nominated Mark Lindskoog for Mayor. MOVED by Fred Black that nominations for Mayor cease. Mark Lindskoog was declared Mayor and took the Oath of Office. CARRIED. Kim Bancroft called for nominations for Deputy Mayor. Fred Black nominated Tim Evans for Deputy Mayor. MOVED by Mayor Lindskoog that nominations cease. Tim Evans was declared Deputy Mayor and took the Oath of Office. CARRIED. Fred Black is a councillor and took the Oath of Office
4.	MEETING SCHEDULE 004-08-13-2021	MOVED by Mayor Lindskoog that meetings be as per the schedule presented subject to change. Future meetings to be held at 945 Baptiste Drive or via Zoom Video Conferencing. CARRIED

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5.	SIGNING AUTHORITIES 005-08-13-2021	MOVED by Deputy Mayor Evans that All of Council and All of administration have signing authority, with signatures being required of one administration and one councillor. CARRIED
6.	APPOINTMENTS 006-08-13-2021 (Chief Administrative Officer) 007-08-13-2021 (Banking Authority) 008-08-13-2021 (Development Officer) 009-08-13-2021 (Auditor) 010-08-13-2021 (Municipal Assessor) 011-08-13-2021 (Planner) 012-08-13-2021 (Subdivision Authority)	MOVED by Councillor Black that Kim Bancroft be appointed Chief Administrative Officer for the Summer Village of Sunset Beach. CARRIED MOVED by Mayor Lindskoog that CIBC remain as banking authority for the Summer Village of Sunset Beach. CARRIED MOVED by Deputy Mayor Evans that Kim Bancroft be appointed Development Officer for the Summer Village of Sunset Beach. CARRIED MOVED by Councillor Black that Seniuk & Company be appointed as Auditor for the 2021 Financial year for the Summer Village of Sunset Beach. CARRIED MOVED by Mayor Lindskoog that Ray Crews of Municipal Assessment Services be appointed the Assessor for the Summer Village of Sunset Beach. CARRIED MOVED by Deputy Mayor Evans that Jane Dauphinee of Municipal Planning Services be appointed the Municipal Planner for the Summer Village of Sunset Beach. CARRIED MOVED by Councillor Black that Jane Dauphine of Municipal Planning Services be appointed the Subdivision Authority for the Summer Village of Sunset Beach. CARRIED

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013-08-13-2021 (Assessment Review Board Authority)	MOVED by Mayor Lindskoog that the Capital Region Assessment Services Commission (CRASC) be appointed as the Assessment Review Board for the Summer Village. CARRIED
014-08-13-2021 (Subdivision & Development Appeal Board Authority)	MOVED by Deputy Mayor Evans that the Subdivision & Development Appeal Board members be appointed as needed. CARRIED
015-08-13-2021 (Solicitor – AUMA))	MOVED by Councillor Evans that a Solicitor working through the Alberta Urban Municipalities Association be appointed Solicitor for the Summer Village of Sunset Beach. CARRIED
016-08-13-2021 (Winter Road Coordinator)	MOVED by Deputy Mayor Evans that Councillor Black be appointed the Winter Road Coordinator for the Summer Village of Sunset Beach. CARRIED
017-08-13-2021 (General Road Maintenance)	MOVED by Mayor Lindskoog that All of Council be appointed to the General Road Maintenance for the Summer Village of Sunset Beach. CARRIED
018-08-13-2021 (Athabasca Regional Waste Services Management Commission)	MOVED by Deputy Mayor Evans that Curtis Schoepp, Mayor of the Summer Village of Whispering Hills, be appointed to the Athabasca Regional Waste Services Management Commission for the Summer Village of Sunset Beach. CARRIED
019-08-13-2021 (Lake Stewardship BAILS)	MOVED by Mayor Lindskoog that Councillor Black be appointed to the Baptiste and Island Lakes Stewardship Society (BAILS) for the Summer Village of Sunset Beach. CARRIED
020-08-13-2021 (Summer Village Municipal Office)	MOVED by Deputy Mayor Evans that the summer village Municipal Office be located at 899 Village Mews, Sherwood Park, AB T8A 4L9. CARRIED
021-08-13-2021 (Council Remuneration & Mileage)	MOVED by Councillor Black that the Council expense reimbursement claim remain at \$200.00 per Councillor per month, while mileage increases to the provincial standard at 0.56/km. CARRIED

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7.	OTHER ITEMS:	N/A
8.	ADJOURNMENT	The meeting adjourned at 10:29 am.

Mayor, Mark Lindskoog

CAO, Kim Bancroft