

Summer Village of Sunset Beach
64 Newcastle Road
SHERWOOD PARK, AB T8A 6K8
Phone: 780-239-7323
www.summervillageofsunsetbeach.com
bancroftkim@hotmail.com

DEVELOPMENT APPLICATION FORM

Application Date : _____ Estimated Project Completion Date: _____
Applicant Type: Homeowner Contractor Estimated Project Cost: _____

I/We hereby apply for a Development Permit for the use noted below and in accordance with the accompanying plans and supporting information. A site plan shall be submitted with this application. It shall be drawn to clearly show site boundaries, lot dimensions and area; the location of existing and proposed buildings, the use or the intended use of all areas of the site not covered by buildings including trees, shrubs and planted area, existing setbacks from property lines; and those portions of the site which shall be left in their natural state.

Note: This is an application for a development permit only. The Summer Village does not issue building, electrical, plumbing, or sewage permits. You must contact The Inspections Group for these permits. The applications can be found on the Summer Village Website.

Owner Name: _____ Mailing Address: _____
City: _____ Prov: _____ Postal Code: _____
Phone: _____ Email: _____

Company Name: _____ Mailing Address: _____
City: _____ Prov: _____ Postal Code: _____
Phone: _____ Email: _____

Contractor / Architect / Engineer Name

Signature

Project Location in the Summer Village of Sunset Beach: Work: not started in progress complete

Street Address: _____

Legal Address: Lot _____ Block _____ Plan _____

Development Type: Dwelling Unit Garage Accessory Building Deck Other _____

Description of Work: _____

Proposed Yard Setbacks:

Main Building	Accessory Building
Front Yard: _____ ft. m.	Front Yard: _____ ft. m.
Side Yard 1: _____ ft. m.	Side Yard 1: _____ ft. m.
Side Yard 2: _____ ft. m.	Side Yard 2: _____ ft. m.
Rear Yard: _____ ft. m.	Rear Yard: _____ ft. m.
Floor Area: _____ sq.ft. sq.m.	Floor Area: _____ sq.ft. sq.m.
Height _____ ft. m.	Height _____ ft. m.

DECLARATION

I/We hereby declare that the above information is, to the best of my/our knowledge, factual and correct. I/We hereby give consent to allow authorized persons to enter the above land with respect only to this application.

Note: Signature of Registered Landowner, or their letter of authorization is required, if different from applicant.

Signature of Applicant

Date

Signature of Landowner

Date

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality.

OFFICE USE ONLY

Payment Type: Cash Cheque E-Transfer	Permitted Use: Discretionary Use:
Permit Fee: \$ _____	Issuing Officer's Name: _____
Paid in Full:	Issuing Officer's Signature: _____
Roll Number: _____	Permit Number: _____
Outstanding Property Taxes: Yes No	Permit Issue Date: _____
Application Complete:	