

Development Services  
for the  
**Summer Village of Sunset Beach**

64 Newcastle Road, Sherwood Park, AB T8A 6K8  
Email: [bancroftkim@hotmail.com](mailto:bancroftkim@hotmail.com)

## NOTICE OF DECISION

March 26, 2024

File: 24DP02

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**Re: Development Permit Application No. 24DP02  
Plan 4871HW, Block 2, Lot 9 : 508 Willow Drive (the "Lands")  
R1 – Residential District : Summer Village of Sunset Beach**

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Preamble: The development approved under this permit includes:

- a) Demolishing 2 existing sheds and replacing with a 14' x 24' boathouse, 3' from side property line and 25' from the lakeside property line.

### APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

### ***All Items***

has been **APPROVED** subject to the following conditions:

1. Based on the wetland report, you will be required to have a wetland assessment done to determine if any unique construction methods are required based on the location of possible wetlands.
2. A professional surveyor is required to do a stakeout prior to the build beginning to ensure proper location.
3. An RPR is required to be submitted to the Summer Village of Sunset Beach showing that the building was built in the proper location.
4. All municipal taxes must be paid.
5. The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
6. The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing

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and drainage, and all other permits required in connection with the proposed development.

7. The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
8. The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
9. The improvements take place in accordance with the plans and sketches submitted as part of the permit application.
10. All improvements shall be completed within twelve (12) months of the effective date of the permit.
11. The applicant is responsible for designing and constructing a building foundation drainage system adequate for the existing soil conditions.
12. The applicant is responsible for determining if there are any special considerations required for building foundation construction.
13. The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
14. No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.
15. The applicant is responsible for meeting all requirements listed in the Summer Village of Sunset Beach Land Use Bylaw which is available on the summer village website.

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Should you have any questions please contact this office at (780) 239-7323.

Date of Decision **March 26, 2024**

Date of Issue of  
Development Permit **March 26, 2024**

Effective Date of  
Permit **April 16, 2024**



Signature of Development  
Officer or Designate

Kim Bancroft, Development Officer for the Summer Village of Sunset Beach

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing, be accompanied by an appeal fee of \$150.00, and shall be delivered by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to:

Summer Village of Sunset Beach  
64 Newcastle Road  
Sherwood Park, Alberta, T8A 6K8  
Attention: Clerk of the Subdivision and Development Appeal Board

and should include a statement of the grounds for the appeal.