

SUMMER VILLAGE OF SUNSET BEACH

June 29, 2026
945 Baptiste Drive, West Baptiste
10:00 am

AGENDA

CALL TO ORDER

ADOPTION OF AGENDA

Additions or Deletions

APPROVAL OF MINUTES

Regular Meeting Minutes May 15, 2026
Motion to adopt or amend

FINANCIAL REPORTS

Financial Statements June 24, 2026
Motion to accept for information

DELEGATIONS

BYLAWS

OLD BUSINESS

NEW BUSINESS

Alberta Day
ARB Appointment
Privacy Management Compliance Binder
ASVA Conference

CLOSED SESSION

Development Concern (POGA s.25)

COUNCIL REPORTS

CORRESPONDENCE

NEXT MEETING

Aug 10, 2026 at 10:00 am at 945 Baptiste Drive

ADJOURNMENT

**SUMMER VILLAGE OF SUNSET BEACH
REGULAR COUNCIL MEETING
MINUTES
May 15, 2026**

The regular meeting of the council of the Summer Village of Sunset Beach was held via Zoom Videoconferencing, Friday, May 15, 2026 at 10:00 am.

IN ATTENDANCE

Mayor	Tim Evans
Deputy Mayor	Fred Black
Council Member	Dan Struski
Administrator	Kim Bancroft

Members of Public 1

ABSENT

n/a

CALL TO ORDER

Mayor Evans called the meeting to order at 10:02 am.

ADOPTION OF AGENDA

Res. 001-05-15-26

MOVED by Mayor Evans that the agenda be adopted as presented.

CARRIED

DELEGATIONS

There were no delegations at today's meeting.

APPROVAL OF MINUTES

Res. 002-05-15-26

MOVED by Deputy Mayor Black that the Minutes of the April 7, 2026 Regular Meeting be adopted as presented.

CARRIED

FINANCIAL REPORTS

Res. 003-05-15-26

MOVED by Deputy Mayor Black that the financial statements and cheque logs dated May 12, 2026 be accepted as information.

CARRIED

BYLAWS AND POLICIES

Res. 004-05-15-26

MOVED by Mayor Evans that Policy 01-2026 being a Playground Inspection Policy, be approved at this time.

CARRIED

Res. 005-05-15-26

MOVED by Mayor Evans that Policy 02-2026 being a Parks Use and Risk Acknowledgement Policy, be approve at this time.

CARRIED

BUSINESS

Res. 006-05-15-26 MOVED by Mayor Evans that the Annual Information Meeting be held on August 22, 2026 at 10:00 am in Centennial Park. CARRIED

Res. 007-05-15-26 MOVED by Council Member Struski that administration apply for funding for the Alberta Day Grant. CARRIED

CLOSED MEETING

Res. 008-05-15-26 MOVED by Council Member Struski that Council and Administration go into closed session at 10:38 am. CARRIED

Res. 009-05-15-26 MOVED by Mayor Evans that Council and Administration come out of closed session at 11:03 am. CARRIED

Res. 010-05-15-26 MOVED by Council Member Struski that administration get one more quote from a paving company for the road repair at the front entrance. CARRIED

COUNCIL REPORTS

CORRESPONDANCE

NEXT MEETING June 29, 2026, at 10:00 am at 945 Baptiste Drive.

ADJOURNMENT Mayor Evans adjourned the meeting at 11:13 am.

Mayor

CAO

Summer Village of Sunset Beach

Balance Sheet As at 06/24/2026

ASSET

Current Assets

ATB Operating Account	93,544.13	
ATB Savings Account	418,255.04	
Total Bank Accounts		511,799.17
Taxes Receivable	201,134.30	
Government Grants Receivable	218,502.00	
Total Receivables		419,636.30
GST Receivable		6,312.02
Total Current Assets		937,747.49

Capital Assets

Engineering Structures	1,164,664.44	
Engineered Structures - Signage	45,032.59	
Accum Amort - Eng. Structures	-696,753.45	
Accum. Amort - Signage	-33,673.35	
Buildings	75,012.99	
Accum. Amort. - Buildings	-17,785.26	
Land	334,641.00	
Equipment	16,323.24	
Accum. Amort. - Equipment	-7,637.90	
Land Improvements	38,359.91	
Accum. Amort - Land Improve...	-15,253.63	
Work In Progress	42,597.00	
Total Capital Assets		945,527.58

TOTAL ASSET 1,883,275.07

LIABILITY

Current Liabilities

Accounts Payable	5,000.00	
Refundable Grant MSI-CAP	156,412.17	
Refundable Grant CCBF	48,285.00	
LGFF Grant	135,107.00	
Refundable Grant - BMTG	54,356.71	
Taxes - Prepaid	2,685.61	
Deferred Revenue	6,732.96	
Prepaid Revenue	65,000.00	
Total Current Liabilities		473,579.45

TOTAL LIABILITY 473,579.45

EQUITY

Equity

Reserves - Operating	100,000.00	
Reserves - Street Improvement	40,000.00	
Reserves - Park Fund	15,000.00	
Reserves - Special Road Taxes	6,650.00	
Unrestricted Operating Fund	216,102.00	
Total Equity in Fixed Assets	909,373.39	
Accumulated Surplus	-435,376.41	
Surplus from Prior Years	-55,838.59	
Purchase of TCA	78,035.00	
Current Amortization Expense	-42,508.50	
Retained Earnings	444,789.35	
Current Earnings	133,469.38	
Total Owners Equity		1,409,695.62

TOTAL EQUITY 1,409,695.62

**Summer Village of Sunset Beach
Balance Sheet As at 06/24/2026**

LIABILITIES AND EQUITY

1,883,275.07

Summer Village of Sunset Beach

Comparative Gross Margin Income Statement

	Actual 01/01/2026 to 06/24/2026	Budget 01/01/2026 to 12/31/2026	Difference
OPERATING REVENUE			
REVENUE			
Residential Taxes	146,047.18	134,652.00	11,395.18
School Taxes	114,811.00	114,811.00	0.00
Designated Industrial	12.00	12.00	0.00
Tax Penalties	826.11	1,061.00	-234.89
Franchise Fees	1,335.48	2,228.00	-892.52
Grants (MSI Capital) - Operating	0.00	10,576.00	-10,576.00
Investment Income	5,523.79	8,000.00	-2,476.21
Tax Certificates	0.00	300.00	-300.00
Dev Permits and Compliance Ce...	97.04	1,061.00	-963.96
Miscellaneous Revenue	25.00	0.00	25.00
Greater North Foundaiton	0.00	5,823.00	-5,823.00
TOTAL REVENUE	<u>268,677.60</u>	<u>278,524.00</u>	-9,846.40
TOTAL OPERATING REVENUE	<u>268,677.60</u>	<u>278,524.00</u>	-9,846.40
GROSS MARGIN	<u>268,677.60</u>	<u>278,524.00</u>	-9,846.40
OPERATING EXPENSE			
EXPENSES			
ASFF School Requisition	26,275.92	114,811.00	-88,535.08
Greater North Foundation - Oper...	0.00	5,823.00	-5,823.00
Council Expenses	0.00	7,200.00	-7,200.00
Council - Travel & Subsistence	286.05	1,100.00	-813.95
Administrator Salary	16,894.20	40,939.00	-24,044.80
Administrative Education	80.00	530.00	-450.00
Administration - Travel & Subsist...	0.00	1,100.00	-1,100.00
SDAB Services	300.00	309.00	-9.00
Planning and Development	0.00	2,060.00	-2,060.00
WCB	789.67	1,250.00	-460.33
Memberships	2,011.38	2,369.00	-357.62
Postage / Courier	271.46	849.00	-577.54
Office Supplies	292.96	1,100.00	-807.04
Advertising & Printing	0.00	800.00	-800.00
Telephone	516.22	1,273.00	-756.78
Office - Rent	1,991.70	4,846.00	-2,854.30
Utilities	202.93	874.00	-671.07
Road Maintenance	8,000.00	10,000.00	-2,000.00
Insurance & Bonding	2,756.00	2,758.00	-2.00
Auditor	4,975.00	5,092.00	-117.00
Legal Fees	0.00	500.00	-500.00
Assessment Services	3,421.55	6,374.00	-2,952.45
Conferences / Seminars	0.00	1,545.00	-1,545.00
Website	2,200.00	2,500.00	-300.00
Donations	0.00	200.00	-200.00
Election	0.00	500.00	-500.00
Bank Charges	0.00	338.00	-338.00
Fire Contract - Baptiste	0.00	4,562.00	-4,562.00
Provincial Policing	6,081.00	8,115.00	-2,034.00
Fire Protection - County	0.00	10,500.00	-10,500.00
Emergency Management	1,000.00	2,500.00	-1,500.00
ARWMSC - Landfill	9,248.52	19,052.00	-9,803.48
FCSS	0.00	1,275.00	-1,275.00
Grass Cutting	640.00	8,755.00	-8,115.00
Recreation Area Maintenance	1,138.99	3,090.00	-1,951.01
Tree Removal / Trimming	0.00	3,090.00	-3,090.00
Northern Lights Library	543.90	544.00	-0.10
MSI Capital Projects	45,290.77	0.00	45,290.77
TOTAL EXPENSES	<u>135,208.22</u>	<u>278,523.00</u>	-143,314.78

Summer Village of Sunset Beach Comparative Gross Margin Income Statement

	Actual 01/01/2026 to 06/24/2026	Budget 01/01/2026 to 12/31/2026	Difference
TOTAL OPERATING EXPENSE	<u>135,208.22</u>	<u>278,523.00</u>	-143,314.78
INCOME FROM OPERATIONS	<u>133,469.38</u>	<u>1.00</u>	133,468.38
NET INCOME	<u><u>133,469.38</u></u>	<u><u>1.00</u></u>	133,468.38

**Summer Village of Sunset Beach
Direct Deposit Log 05/13/2026 to 06/24/2026**

Direct Deposit No.	Payee	Transaction Date	Amount
VP150	Loop	06/24/2026	2,310.00
VP151	Fred Black	06/24/2026	1,209.80
VP149	Target Ventures	06/15/2026	1,606.50
VP148	Kim Bancroft	06/02/2026	1,518.62
VP147	Kim Bancroft	05/31/2026	4,148.39
			<hr/> 10,793.31

Number of direct deposit transactions: 5