

SUMMER VILLAGE OF SUNSET BEACH

May 15, 2026
945 Baptiste Drive, West Baptiste
10:00 am

AGENDA

CALL TO ORDER

ADOPTION OF AGENDA

Additions or Deletions

APPROVAL OF MINUTES

Regular Meeting Minutes April 7, 2026
Motion to adopt or amend

FINANCIAL REPORTS

Financial Statements May 12, 2026
Motion to accept for information

DELEGATIONS

BYLAWS

OLD BUSINESS

NEW BUSINESS

AGM
Alberta Day
Spring 2026 Newsletter
Draft Playground Inspection Policy
Draft Parks Use Policy

CLOSED SESSION

Athabasca County (POGA s.26)
Development Concern (POGA s.25)
Road Quote (POGA s.16)

COUNCIL REPORTS

CORRESPONDENCE

NEXT MEETING

June 29, 2026 at 10:00 am at 945 Baptiste Drive

ADJOURNMENT

**SUMMER VILLAGE OF SUNSET BEACH
REGULAR COUNCIL MEETING
MINUTES
April 7, 2026**

The regular meeting of the council of the Summer Village of Sunset Beach was held via Zoom Videoconferencing, Tuesday, April 7, 2026 at 10:00 am.

IN ATTENDANCE

Mayor	Tim Evans
Deputy Mayor	Fred Black
Council Member	Dan Struski
Administrator	Kim Bancroft

Members of Public 1

ABSENT

n/a

CALL TO ORDER

Mayor Evans called the meeting to order at 10:00 am.

ADOPTION OF AGENDA

Res. 001-04-07-26

MOVED by Mayor Evans that the agenda be adopted with the following additions; Draft Audited Financial Statements.

CARRIED

DELEGATIONS

There were no delegations at today's meeting.

APPROVAL OF MINUTES

Res. 002-04-07-26

MOVED by Deputy Mayor Black that the Minutes of the February 23, 2026 Regular Meeting be adopted as presented.

CARRIED

FINANCIAL REPORTS

Res. 003-04-07-26

MOVED by Deputy Mayor Black that the financial statements and cheque logs dated April 1, 2026 be accepted as information.

CARRIED

Res. 004-04-07-26

MOVED by Deputy Mayor Black that the 2026 Operating Budget and 3 Year Estimated Operating Plan be approved as presented.

CARRIED

Res. 005-04-07-26

MOVED by Council Member Struski that the 2026 Capital Budget and 5 Year Estimated Capital Plan be approved as presented.

CARRIED

BYLAWS

- Res. 006-04-07-26 MOVED by Mayor Evans that Bylaw 158-26, being a Bylaw for the Summer Village of Sunset Beach, to Authorize the Rates of Taxation to be Levied Against Assessable Property within the Summer Village of Sunset Beach, be given first reading at this time. CARRIED
- Res. 007-04-07-26 MOVED by Council Member Struski that Bylaw 158-26 be given second reading at this time. CARRIED
- Res. 008-04-07-26 MOVED by Deputy Mayor Black that Bylaw 158-26 receive consent to proceed to third reading at this time. CARRIED UNANIMOUSLY
- Res. 009-04-07-26 MOVED by Council Member Struski that Bylaw 158-26 be given third reading and finally be passed at this time. CARRIED

BUSINESS

- Res. 010-04-07-26 MOVED by Deputy Mayor Evans that the Summer Village of Sunset Beach not approve any requests for docks on Summer Village avenues at this time. The Summer Village Council is currently revisiting our practices around docks at these public access points, as these areas are intended to provide unrestricted lake access for all residents and to ensure fire and emergency access if needed. CARRIED

Deputy Mayor Fred Black left the Meeting at 10:32 am.

Deputy Mayor Fred Black returned to the meeting at 10:49 am.

CAO Bancroft presented the Draft 2026 Audited Financial Statements.

- Res. 011-04-07-26 MOVED by Deputy Mayor Black that the 2025 Audited Financial Statements be approved as presented. Auditor confirmed that there were no issues with the audit and the Summer Village of Sunset Beach remains in a good financial position. CARRIED

CLOSED MEETING

There was no Closed Session during this meeting.

COUNCIL REPORTS

CORRESPONDANCE

NEXT MEETING

May 15, 2026, at 10:00 am at 945 Baptiste Drive.

ADJOURNMENT

Mayor Evans adjourned the meeting at 11:47 pm.

Mayor

CAO

Summer Village of Sunset Beach

Balance Sheet As at 05/12/2026

ASSET

Current Assets

ATB Operating Account	94,324.94	
ATB Savings Account	417,333.48	
Total Bank Accounts		511,658.42
Taxes Receivable	1,920.26	
Government Grants Receivable	218,502.00	
Total Receivables		220,422.26
GST Receivable		1,850.98
Total Current Assets		733,931.66

Capital Assets

Engineering Structures	1,164,664.44
Engineered Structures - Signage	45,032.59
Accum Amort - Eng. Structures	-696,753.45
Accum. Amort - Signage	-33,673.35
Buildings	75,012.99
Accum. Amort. - Buildings	-17,785.26
Land	334,641.00
Equipment	15,695.54
Accum. Amort. - Equipment	-7,637.90
Land Improvements	38,359.91
Accum. Amort - Land Improve...	-15,253.63
Work In Progress	42,597.00
Total Capital Assets	944,899.88

TOTAL ASSET 1,678,831.54

LIABILITY

Current Liabilities

Accounts Payable	5,000.00
Refundable Grant MSI-CAP	156,412.17
Refundable Grant CCBF	48,285.00
LGFF Grant	135,107.00
Refundable Grant - BMTG	54,356.71
Taxes - Prepaid	2,499.10
Deffered Revenue	6,732.96
Prepaid Revenue	65,000.00
Total Current Liabilities	473,392.94

TOTAL LIABILITY 473,392.94

EQUITY

Equity

Reserves - Operating	100,000.00
Reserves - Street Improvement	40,000.00
Reserves - Park Fund	15,000.00
Reserves - Special Road Taxes	6,650.00
Unrestricted Operating Fund	216,102.00
Total Equity in Fixed Assets	909,373.39
Accumulated Surplus	-435,376.41
Surplus from Prior Years	-55,838.59
Purchase of TCA	78,035.00
Current Amortization Expense	-42,508.50
Retained Earnings	444,789.35
Current Earnings	-70,787.64
Total Owners Equity	1,205,438.60

TOTAL EQUITY 1,205,438.60

**Summer Village of Sunset Beach
Balance Sheet As at 05/12/2026**

LIABILITIES AND EQUITY

1,678,831.54

Summer Village of Sunset Beach Comparative Gross Margin Income Statement

	Actual 01/01/2026 to 05/12/2026	Budget 01/01/2026 to 12/31/2026	Difference
OPERATING REVENUE			
REVENUE			
Residential Taxes	0.00	134,652.00	-134,652.00
School Taxes	0.00	114,811.00	-114,811.00
Designated Industrial	0.00	12.00	-12.00
Tax Penalties	826.11	1,061.00	-234.89
Franchise Fees	1,110.33	2,228.00	-1,117.67
Grants (MSI Capital) - Operating	0.00	10,576.00	-10,576.00
Investment Income	4,374.62	8,000.00	-3,625.38
Tax Certificates	0.00	300.00	-300.00
Dev Permits and Compliance Ce...	47.04	1,061.00	-1,013.96
Greater North Foundaiton	0.00	5,823.00	-5,823.00
TOTAL REVENUE	<u>6,358.10</u>	<u>278,524.00</u>	-272,165.90
TOTAL OPERATING REVENUE	<u>6,358.10</u>	<u>278,524.00</u>	-272,165.90
GROSS MARGIN	<u>6,358.10</u>	<u>278,524.00</u>	-272,165.90
OPERATING EXPENSE			
EXPENSES			
ASFF School Requisition	26,275.92	114,811.00	-88,535.08
Greater North Foundation - Oper...	0.00	5,823.00	-5,823.00
Council Expenses	0.00	7,200.00	-7,200.00
Council - Travel & Subsistence	0.00	1,100.00	-1,100.00
Administrator Salary	13,459.23	40,939.00	-27,479.77
Administrative Education	0.00	530.00	-530.00
Administration - Travel & Subsist...	0.00	1,100.00	-1,100.00
SDAB Services	300.00	309.00	-9.00
Planning and Development	0.00	2,060.00	-2,060.00
WCB	0.00	1,250.00	-1,250.00
Memberships	2,011.38	2,369.00	-357.62
Postage / Courier	0.00	849.00	-849.00
Office Supplies	0.00	1,100.00	-1,100.00
Advertising & Printing	0.00	800.00	-800.00
Telephone	408.11	1,273.00	-864.89
Office - Rent	1,583.94	4,846.00	-3,262.06
Utilities	164.03	874.00	-709.97
Road Maintenance	8,000.00	10,000.00	-2,000.00
Insurance & Bonding	2,756.00	2,758.00	-2.00
Auditor	4,975.00	5,092.00	-117.00
Legal Fees	0.00	500.00	-500.00
Assessment Services	3,421.55	6,374.00	-2,952.45
Conferences / Seminars	0.00	1,545.00	-1,545.00
Website	0.00	2,500.00	-2,500.00
Donations	0.00	200.00	-200.00
Election	0.00	500.00	-500.00
Bank Charges	0.00	338.00	-338.00
Fire Contract - Baptiste	0.00	4,562.00	-4,562.00
Provincial Policing	6,081.00	8,115.00	-2,034.00
Fire Protection - County	0.00	10,500.00	-10,500.00
Emergency Management	1,000.00	2,500.00	-1,500.00
ARWMSC - Landfill	6,165.68	19,052.00	-12,886.32
FCSS	0.00	1,275.00	-1,275.00
Grass Cutting	0.00	8,755.00	-8,755.00
Recreation Area Maintenance	0.00	3,090.00	-3,090.00
Tree Removal / Trimming	0.00	3,090.00	-3,090.00
Northern Lights Library	543.90	544.00	-0.10
TOTAL EXPENSES	<u>77,145.74</u>	<u>278,523.00</u>	-201,377.26
TOTAL OPERATING EXPENSE	<u>77,145.74</u>	<u>278,523.00</u>	-201,377.26

Printed On: 05/12/2026

**Summer Village of Sunset Beach
Comparative Gross Margin Income Statement**

	Actual 01/01/2026 to 05/12/2026	Budget 01/01/2026 to 12/31/2026	Difference
INCOME FROM OPERATIONS	<u>-70,787.64</u>	<u>1.00</u>	-70,788.64
NET INCOME	<u><u>-70,787.64</u></u>	<u><u>1.00</u></u>	-70,788.64

**Summer Village of Sunset Beach
Direct Deposit Log 04/02/2026 to 05/12/2026**

Direct Deposit No.	Payee	Transaction Date	Amount
VP144	Seniuk & Company	05/04/2026	5,223.75
VP145	Patry Contracting	05/04/2026	1,470.00
VP146	Kim Bancroft	04/30/2026	4,148.39
VP143	Patry Contracting	04/13/2026	735.00
VP141	Municipal Assessment Serv...	04/06/2026	1,312.50
VP142	Town of Athabasca	04/06/2026	650.00
			<hr/> 13,539.64

Number of direct deposit transactions: 6